

Athletic Policies

1. Sports in season as defined by the KHSAA handbook have priority over sports not in season. Sports finishing have priority over sports starting even if both are in season as defined by the KHSAA handbook.
2. Varsity squads have priority over J.V. squads and J.V. squads have priority over freshman squads. No sport has priority due to revenue or gender. This applies to all situations where programs are in potentially conflict.
3. Team fund-raisers must be approved by the principal or athletic director. Teams have the right of first refusal if another team wants to use their previously executed fund-raisers.
4. All participation fees, gate admissions, and season pass revenue go to the athletic department. Fund-raisers go to the individual teams.
5. All food and beverage concession revenues go to the Eagle Club although that organization may choose to modify or waive a particular event.
6. The athletic department is responsible for scheduling oversight, but coaches may schedule subject to athletic department approval and compliance with State and local regulations.
7. The athletic department has the sole authority to publish schedules for the general public. This includes hard schedules, posters, magnetic schedules, etc.
8. The athletic department is responsible for publishing the seasonal program book. This may be assigned to any sport as a fund-raiser.
9. The athletic department is responsible for the athletic Hall of Fame although a sport may be assigned the event for purpose of fundraising.
10. All coaches are responsible for compliance with national, state, and local regulations regarding athletics. The athletic department shall verify compliance with the dictates of governing bodies. Coaches are to be aware of and meet the requirements of the current coaching evaluation form. If you are outside the rules, you may be liable. Be smart, stay inside the rules.
11. The athletic department shall evaluate needs and generally provide for each sport the state and conference registration fee, officials payment, basic equipment such as balls, nets, etc., athletic facility support such as field paint, and the cost or training coaches to include the medical symposium, coaches certification class, CPR class, and one coaches' clinic per coach per year. The cost of the clinic registration fee and the cost of housing for the coach may be paid. Coaches shall pay for their own meals and transportation.
12. The athletic department and the Eagle Club shall jointly provide student awards for participation in sports. The number of awards may be limited due to resources available.
13. Championship awards shall be provided by the Eagle Club in accordance with their most recent award policy.
14. Awards banners in the gym shall be paid for by the Athletic Department after a team reaches 5 championships.
15. All teams are transported to contests by Kenton County bus transportation or approved Charter Bus transportation. (Charter bus is a bid item from the CO). Off campus practice may receive waivers but all stipulations of these waivers must be adhered to
16. The Athletic Department will not pay the cost of team housing except as part of the State Championship process.
17. Any team considering an overnight trip must have the trip approved and then must meet the Kenton County Board of Education.

18. Team camps by any sport must be approved by the Athletic Director, Principal, Eagle Club, and the Kenton County Board of Education.
19. No changes to the physical plant may be made without the consent of the Athletic Director and The Principal.
20. All improvements and/or donations made to or for the teams are officially made to the Kenton County Board of Education and Scott High School. They may be regulated accordingly.
21. All items owned by the teams or given to the teams are property of Kenton County Board of Education and Scott High School. They may only be disposed of in accordance with state law and Kenton County Board policy.
22. No school personnel which includes coaches may accept gifts from business interests. All items purchased through athletics are to be bid by either the Board of Education, the Athletic Director, or the coach. Bids are to have supporting documentation.
23. Coaches will allow athletes to compete in as many sports as possible. Coaches shall not discourage multi-sport participation. This shall not be interpreted to mean athletes must be able to pursue multi-sports in a single fall, winter, or spring season. Coaches who agree to let an athlete pursue more than one sport in a single season may do so but are not required to allow it. The purpose of this policy is to follow the County direction which encourages as great a participation as reasonably possible. If an athlete decides to drop from a team, he/she may not begin practice for another sport until the sport which was dropped has completed their season and that includes post season play.
24. During the summer when many sports may be active, out of season coaches are to be reasonable in their requirements for athletes. Bear in mind, all summer out of season involvement is voluntary and may not be a criteria for making the team or playing time. Insurance does not cover athletes during the summer out of season. A coach may be personally liable for accident, injury, etc.
25. Coaches will support Title IX. No athlete may be treated unequally as a result of race, color, creed, or gender. The Athletic Director, principal, and Title IX Committee shall monitor the program and continually develop plans for improvement of gender equity issues.
26. In all situations where there is no school policy in place, the policies of the Kenton County Schools, the Northern Kentucky Athletic Conference, the Kentucky High School Athletic Association, and the State Board of Education shall be followed.
27. Be sure you have met all of your educational and training requirements. If you are in doubt about the requirements, check with the athletic department.
28. Follow the opening procedures to the letter. Meet your deadlines all the time.
29. Read the closing procedures and follow them. Again, meet your deadlines.
30. Finances: Get a PO filled out including the amount, have the AD approve it, it will be sent to the principal for approval, have a number assigned, and then you can order it. Give yourself time to do this. For money spent out of your Eagle Club account, see the AD for a PO number, and then we can order. On items you want the Eagle Club to buy or split the cost with you, fill out an Eagle Club funding request and submit it to the AD. It will be taken to the Eagle Club executive meeting to have it placed on the agenda.
31. The Eagle Club is made up of the parents of your athletes. All members can vote. Make sure your parents support the organization and help out. It is their organization because athletic parents make up the vast majority of Eagle club members. The Eagle Club pays for all bars, letters, pins, and certificates we award at Scott. In addition, the Club automatically pays for success by buying shirts, jackets, and even rings for championship teams. The Eagle Club has spent more than thirty thousand dollars on just awards in the last five years.
32. There are some equity and common sense priorities we follow. The Athletic Department tries to apply the

same financial standards to all programs. Basically the department pays for necessities. The team raises the money for luxuries. Large ticket items are often a case of splitting the cost between the team, the department, and maybe the Eagle club. What the kids keep, the kids buy. The Athletic Department does not buy uniforms. Uniforms are purchased by splitting the cost between the individual team's fundraising and matching funds provided by the Eagle Club. Uniforms must be replaced at least every four years or 25% of the uniforms should be provided as fill ins each year. The uniform rule applies to varsity only.

33. Normal Common Sense rules apply to athletic. If you find it locked, lock it back. Replace what you move. Supervise your athletes at all times. Pay attention to building security. If you are the last one out, code out or call someone to code out. Make sure all exterior doors are locked. Make sure your athletes follow the school code of conduct in addition to the one of your team.
34. The Kenton County Board requires that you not have students outside in inclement weather. Don't take chances. The results can be disastrous.
35. Academics come first. No athlete may be punished for missing practices or contests due to a school approved academic field trip or required attendance at classes which extend beyond our normal school day. The principal shall determine which trips and classes are academic in nature and meet this requirement.
36. Have an Emergency Plan of Action. Know where a phone is. Call an ambulance when in doubt. File the injury paperwork at once. Get the forms at once. BE SMART AND SAFE.
37. Eligibility checks will be conducted each week on Tuesday by the athletic director. Any athlete who is not passing the number of courses set forth by the KHSAA will be deemed ineligible from competition for that week.
38. Coaches must submit rosters to the athletic director once the team for that year has been selected. The athletic director will then conduct a search through each student-athlete's transcript to make sure he/she is at the proper grade level and is eligible for competition.
39. Travel And Per Diem Guidelines – When traveling, teams should stay comparable hotels that are safe for our student-athletes. The room rate spent per room per night should not exceed \$150. If accommodations need to be made for more than \$150, this needs to be approved by the Gender Equity Committee. Per Diem per student-athletes will be the following: Breakfast: \$8, Lunch: \$9, Dinner: \$19. This is taken from the Kenton County Travel Authorization Request form. Students may be asked to provide money for some meals while traveling. This will be asked of the student-athletes and parents before trip is approved.

August 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <i>Female Preference</i>	2 <i>Male Preference</i>	3
4	5 <i>Male Preference</i>	6 <i>Female Preference</i>	7 <i>Male Preference</i>	8 <i>Female Preference</i>	9 <i>Female Preference</i>	10
11	12 <i>Male Preference</i>	13 <i>Female Preference</i>	14 <i>Male Preference</i>	15 <i>Female Preference</i>	16 <i>Male Preference</i>	17
18	19 <i>Male Preference</i>	20 <i>Female Preference</i>	21 <i>Male Preference</i>	22 <i>Female Preference</i>	23 <i>Female Preference</i>	24
25	26 <i>Male Preference</i>	27 <i>Female Preference</i>	28 <i>Male Preference</i>	29 <i>Female Preference</i>	30 <i>Male Preference</i>	31

September 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
	Holiday	Female Preference	Male Preference	Female Preference	Female Preference	
8	9	10	11	12	13	14
	Male Preference	Female Preference	Male Preference	Female Preference	Male Preference	
15	16	17	18	19	20	21
	Male Preference	Female Preference	Male Preference	Female Preference	Female Preference	
22	23	24	25	26	27	28
	Male Preference	Female Preference	Male Preference	Female Preference	Male Preference	
29	30					
	Male Preference					

October 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 <i>Female Preference</i>	2 <i>Male Preference</i>	3 <i>Female Preference</i>	4 <i>Female Preference</i>	5
6	7 <i>Male Preference</i>	8 <i>Female Preference</i>	9 <i>Male Preference</i>	10 <i>Female Preference</i>	11 <i>Male Preference</i>	12
13	14 <i>Male Preference</i>	15 <i>Female Preference</i>	16 <i>Male Preference</i>	17 <i>Female Preference</i>	18 <i>Female Preference</i>	19
20	21 <i>Male Preference</i>	22 <i>Female Preference</i>	23 <i>Male Preference</i>	24 <i>Female Preference</i>	25 <i>Male Preference</i>	26
27	28 <i>Male Preference</i>	29 <i>Female Preference</i>	30 <i>Male Preference</i>	31 <i>Female Preference</i>		

November 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
						9
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					